

Electra Entertainment

9722 Groffs Mill Drive Suite # 103 – Owings Mills, Md 21117
(Main) 410.461.2557 (Toll Free) 866.497.0099 (Fax) (443) 638.0260
<http://www.electradeejay.com>

Wedding Planning Guide

Please type names phonetically where applicable

Client Name: _____ Event Date: _____

Event Information

1. Preferred DJ Attire... Formal (Tuxedo) Semi-Formal (Coat & Tie) Casual (Khakis)
2. DJ Personality..... Low Key Moderate High Energy & Interactive
3. The event will be..... Indoors Outdoors **Stairs:** Yes No
4. Meal Style..... Buffet Food Stations Sit down Other _____
5. Guest Arrival Time _____ Guest Seated for Dinner _____
6. Approximate Number of guests _____ Primary Age Range _____ to _____
7. Venue Address: _____
8. Venue Contact: _____ Phone Number & Email _____

Ceremony Information

(Please only fill out if Electra Entertainment is providing your ceremony music)

1. What Room will the ceremony be taking place Same as reception Different Room
2. Will a second sound system be required..... Yes No

Ceremony Music

Prelude Music _____

Processional _____

Interlude _____

Recessional _____

Ceremony Notes

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Reception Information

(Please number the order of events and leave blank any events not taking place)

- | | | |
|---------------------------|----------------------|------------------------|
| ___ Cocktail Hour | ___ Grand Entrance | ___ Dinner |
| ___ Blessing | ___ Toast | ___ First Dance |
| ___ Father/Daughter Dance | ___ Mother/Son Dance | ___ Bridal Party Dance |
| ___ Bouquet Toss | ___ Garter Toss | ___ Cake Cutting |
| ___ Reverse Garter | ___ Ethnic Dance | ___ Dollar Dance |

Cocktail & Dinner Hour Music

Please indicate the style of music you would like during Cocktail hour with a "C" and Dinner Hour with a "D"

- | | | | | |
|-------------------|----------------------------------|-------------|---------------|-------------|
| ___ Big Band/Jazz | ___ Classical | ___ New Age | ___ Soft Rock | ___ Variety |
| ___ DJ's Choice | ___ Other/Specific Artists _____ | | | |

Formal Events Music

(Please indicate the song title and Artists of Music for your wedding formal events)

Bride & Groom's First Dance

Song Title: _____

Artist: _____

Bridal Party Dance

Song Title: _____

Artist: _____

Father/Daughter Dance

Song Title: _____

Artists: _____

Mother/Son Dance

Song Title: _____

Artist: _____

Bouquet Toss

Song Title: _____

Artist: _____

Garter Toss

Song Title: _____

Artist: _____

Cake Cutting

Title & Artist: _____

Last Dance

Title & Artist: _____

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Grand Entrance

Brides Grand Parents: _____ Grooms Grand Parents _____

Grooms Parents: _____

(Or)

Mother w/Escort _____ Father w/Escort _____

Brides Parents: _____

(Or)

Mother w/Escort _____ Father w/Escort _____

Brides Maids

Escorted by

Groomsmen

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Maid/Matron Honor: _____ Best Man _____

Bride & Groom: _____

Grand Entrance Music

(Please indicate who is being introduced and to what music you would like played)

Grandparents: _____

Parents of Bride: _____

Parents of Groom: _____

Bridesmaids/Groomsmen: _____

Maid of Honor/Best Man: _____

Bride & Groom: _____

Toast Given By: _____

Blessing Given By: _____

Flower Girls: _____

Ring Bearer: _____

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Music Genres

(Please check music you and your guests might enjoy dancing too)

- | | | | |
|---|---|---|--------------------------------------|
| <input type="checkbox"/> Current Top 40 | <input type="checkbox"/> Current Hip Hop | <input type="checkbox"/> Adult Contemporary | <input type="checkbox"/> Motown |
| <input type="checkbox"/> Disco | <input type="checkbox"/> Oldies (50's/60's) | <input type="checkbox"/> Big Band/Ballroom | <input type="checkbox"/> Waltzes |
| <input type="checkbox"/> 80's Dance | <input type="checkbox"/> 80's Rock | <input type="checkbox"/> 90's Dance & Rock | <input type="checkbox"/> Country |
| <input type="checkbox"/> Latin | <input type="checkbox"/> Reggae | <input type="checkbox"/> Classic Rock | <input type="checkbox"/> Classic Rap |
| <input type="checkbox"/> Specified Ethnic Dances: _____ | | | |

- Novelty Dances:* Electric Slide Y.M.C.A Macarena Chicken Dance
 Locomotion Cha Cha Slide Stroll Booty Call

Requests

Please list any song requests and their artists. We cannot guarantee that every song will be played but we will do our best to play the majority of them. Please indicate your "Must Play" requests with a * for maximum priority.

Play List

Do Not Play List